

Key information and Guidance About Remote Learning

From Monday 4th January all lessons at MHS have been set on The Google Classroom following normal timetables. This will be blended learning between live sessions, pre-recorded material and independent tasks.

Student Timetable Period 2, 3 and 4 may be live lessons where capacity allows. Staff will advise.

Tutor Time- any time between 8.40-9.30am for a 5 minute registration and 'check in' (scheduled by form tutors)

Period 1- 8.45-9.45- independent work set on Google Classroom

Period 2- 9.45-10.45- live session/blended learning

Period 3- 11.00-12.00- live session/blended learning

Period 4- 12.00-1.00pm- live session/blended learning

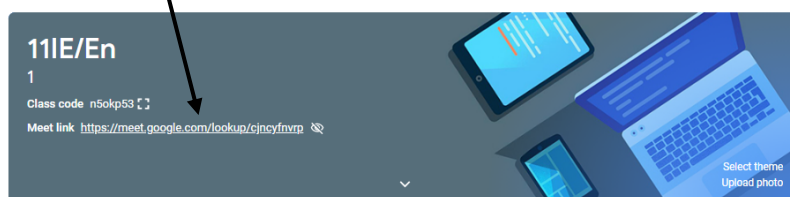
Period 5- 2-3pm- independent work set on Google Classroom

Fridays- a live tutor time will run from 1pm for approximately 20 minutes

Please note it may not always be possible for staff to deliver a live lesson. In that case alternative work will be set in Google Classrooms.

Live Lessons

- Ran through Google Meet- students access these by clicking the 'Meet Link' in the colour header at the top of their class page when directed by the member of staff.



- If the meet link does not appear in the header (this may happen if your child is using their phone), click on classwork and then a picture of a video camera will be in the top right hand corner of the classwork page. Clicking on that camera will take them straight to the meet.
- Teachers will clearly show in the title of the classwork if the session will be a live one and remind students of the timing and share any related resources

Assignment

Title
Live Lesson Friday 8th January @ 12pm

Instructions (optional)
At 12pm please click on the 'Meet Link' in the coloured box to attend the live session. The attached resources will help you during the live session. Ensure cameras and mics are turned off.

- Lessons will run for approximately 45 minutes.
- These sessions will be a mixture of teacher explanation and student independent work.
- Student cameras and microphones are off.

	<ul style="list-style-type: none"> • All live lessons will be recorded. • Behaviour expectations are the same in live lessons as they are at school.
Scheduling of work	Teachers may schedule tasks to appear on Google Classroom either at the start of the day or just before the timetabled lesson. Students need to check Google Classroom regularly throughout the day to check for assigned work.
If a student has a question relating to work set	Send a private message to the teacher within the assignment on Google Classroom. The class teacher will reply to you as soon as they can.
If work for a timetabled subject hasn't appeared on Google Classroom	<p>If students have accessed their subject Google Classroom at the same time that their lesson is being delivered and the work is not there, please do the following before contacting the class teacher via the Google Classroom or by email:</p> <ol style="list-style-type: none"> 1. Review previous work set on Google Classroom and ensure students are up to date 2. Give the teacher 5 minutes to upload work before emailing
If a student is struggling with workload	Do not worry. Try to complete tasks across a range of subjects. Follow the student's normal timetable- giving regular breaks throughout the day away from screens. Students should be spending between 45-60 minutes maximum per timetabled subject.
Submitting Work	For further information please refer to the Student Zone area of our website; Submitting Work on Google Classroom. There is a crib sheet for students on here but they have also been shown in IT lessons.